

The Residents' Action Council Constitution

Preamble

We the residents of Ohio University in order to unite all students who live in the residence halls here by establish this constitution to promote the advancement of the residential community, and give residents an active voice on campus.

Article I Name

The name of this organization shall be the Residents' Action Council (tRAC) at Ohio University.

Article II Purpose

Section 1: tRAC shall serve to unite all students who live in the residence halls and to give them an active voice on the campus of Ohio University, while improving relations with Ohio University officials.

Section 2: tRAC shall provide and support social, cultural, educational and recreational programming for on-campus students, as well as opportunities to serve the surrounding community.

Article III Membership

Section 1: Any student living in one of the residence halls on the Ohio University campus can attend and participate in tRAC meetings.

Section 2: Residence Hall/Complex Representation

2.1 Each hall/complex shall be entitled to one voting representative, called the tRAC Representative, at the general body of tRAC.

2.2 Multiple students from the same hall/complex may attend tRAC, but for voting purposes they must work together to produce decisions.

2.3 Each hall/complex must register a tRAC representative and that representative must meet the attendance requirements for the hall/complex to be considered a member of tRAC. The representative must be a hall council member or a resident assistant.

Section 3: Attendance

- 3.1 For a hall/complex to be accepted as a member of tRAC the hall/complex must present a representative for two consecutive meetings.
- 3.2 In order to continue membership a hall/complex cannot miss two consecutive meetings.
- 3.3 If at any point membership for a hall/complex is lost it can be reinstated by attending two consecutive meetings.
- 3.4 Attendance will be kept at every meeting. Failure to meet membership status makes a hall/complex ineligible for funding and equipment rental.

Section 4: Voting

- 4.1 Each hall/complex will be considered a voting entity and will have one collective vote.
- 4.2 Only tRAC representatives will be able to vote during tRAC general body meetings.

Section 5: Executive Board Members

- 5.1 Executive Board members will count as hall/complex representatives for attendance only. Therefore if a hall/complex has an executive board member they do not have to send representative unless they are presenting a program proposal or would like to have voting rights.
- 5.2 Executive members will not be able to vote on behalf of their hall/complex and will not be able to present funding requests for councils or staffs.

Article IV Executive Board Members

Section 1: The Executive Board

- 1.1 Seven executive officers shall be elected from all students living in the residence halls:
 - A. President
 - B. Vice President for Administrative Affairs
 - C. Vice President for Finance & CFO
 - D. Vice President for Programming

- E. Vice President for Student Services
- F. Vice President for Marketing & Public Relations
- G. National Communications Coordinator (NCC)

1.2 A representative from The National Residence Hall Honorary will also serve as an ex-officio member of the executive board.

1.3 Any Ohio University student elected to a regional or national board of directors for CAACURH or NACURH shall be made an ex-officio member of the executive board.

1.4 Future appointments for ad hoc positions may be added by a simple majority of executive members.

Section 2: Selection/Appointment of Executive Members

2.1 All students living in the residence halls at the time of the selection process, as well as the next academic year, are eligible to run for executive office.

2.2 Incoming Executive Board Members will be chosen by a majority vote from all official tRAC Representatives and current executive board members.

2.3 Selection by the committee will be based on candidate presentations to the general body with an evaluation. All individuals running for any office will be required to hand in a written proposal and permitted the opportunity to address the general body during the elections.

2.4 The current President will oversee the election process and will only vote in the event of a tie. The Presidents final vote during a tie must be approved by a majority of the Executive Board Members.

2.5 The NRHH members will select the NRHH representative.

Section 3: Term of Office

- 3.1 Following the Elections, the new officers will be given a two week training period during which the outgoing Executive will remain in the post while working with the incoming Executives. Upon the completion of the two weeks the newly elected Executive will oversee all operations within their post.
- 3.2 Executive members shall fully assume office/duties upon completion of the executive retreat during Spring Quarter or after the two week training period.
- 3.3 Each executive officer shall remain active at least until completion of the executive retreat to assist in the transition of new executive officers or until the completion of the two week training period.
- 3.4 Voting rights shall be transitioned to new executives at the time of duty transitions.

Section 4: Vacancies

- 4.1 In the case of a vacancy of the President, the remaining Executive Board shall nominate an Executive Board Member to assume the office and duties of the President for the remainder of the term. This should be passed by the general body with a majority vote.
 - A. The Executive Board will retain the power to replace the vacated position by appointing who they see fit. The board must have 2/3 majority agreement on the individual filling the vacancy.
 - B. If no Executive Board Member is willing to take the President position. A general election will be held using the procedures from Article IV, Section 2.
- 4.2 In the case of a vacancy of an executive member except President, the executive board shall appoint a replacement for the remainder of the term.

Section 5: Impeachment of Executive Members

- 5.1 In the case that an executive member fails to fulfill the duties of office, a motion may be made by any tRAC member before the executive board to impeach the executive member.
- 5.2 The executive board will discuss possible removal of the executive member at the next scheduled executive meeting, to be attended by at least one of the advisors.
- 5.3 A motion to dismiss the executive member may be made by any executive member.
- 5.4 The executive member in question has the option to be present throughout the impeachment process, however may not participate in the voting for dismissal.
- 5.5 All hall/complex voting entities will be appraised of the situation which has lead to the impeachment proceedings during the meeting at which the vote is to be taken.
- 5.6 A vote to dismiss passes when approved by a two-thirds majority of all remaining executives and hall/complex voting entities.
- 5.7 An impeachment of an Executive Board Member motioned by another Executive Board Member will first be addressed by the Executive Board. A 2/3 majority vote must be reached for the impeachment process to reach the general body. If a 2/3 majority vote is reached by the executive board the member being addressed has the option of resigning or moving the vote to the general body.

Article V Meetings

Section 1: Regular Meetings

- 1.1 tRAC shall determine the frequency of meetings.
- 1.2 There shall be at least two regular meetings per calendar month with the exceptions of June, July, August and December.

Section 2: Special Meetings

- 2.1 The executive board shall have the authority to call special meetings.
- 2.2 If a special meeting is called, a 24-hour notice must be given to all members.
- 2.3 Regular and special meetings are to be considered scheduled meetings.

Section 3: Executive Board Meetings

- 3.1 Executive Board Members are required to attend all regular, special, and executive meetings.
- 3.2 If an executive board member is unable to attend a meeting they must notify the President and include their reasoning.
- 3.3 Failure to attend meetings will be reviewed by the executive board and may result in impeachment procedures.

Article VI Hall Councils Recommend Template

Section 1: Hall councils should include: President, Vice President, Secretary, Treasurer, tRAC Representative, Hall Council Advisor, Floor Section Representatives, and all other Voting Members.

Section 2: Powers and Duties of Hall Government

- 2.1 Coordinate hall council programs.

- 2.2 To approve the hall council budget and funding requests.
- 2.3 To serve as liaison between residents and external parties.
- 2.4 To represent the concerns of the residents.
- 2.5 To hold regular Hall Council meetings.

Section 3: Members

- 3.1 Voting Members
 - A. Any individual living in a residence hall is entitled to voting membership within their respective hall council.

Article VII Funding

Section 1: Funding Information

- 1.1 Funding shall be provided for residence hall programming completed by hall/complex councils or Residential Housing staff that meet tRAC's mission of education, motivation and empowerment of Ohio University on-campus residents.
- 1.2 Funding shall support social, cultural, educational and recreational programming for on campus students, as well as opportunities to serve the surrounding community.
- 1.3 Preference shall be given to programs fulfilling one or more of the goals set forth by the Department of Residential Housing and Off-Campus Living.
- 1.4 Funding requests may be submitted by hall councils, residential housing staffs, or resident assistants. The tRAC representative for that hall/complex will present the funding request to tRAC.

Section 2: Programming Expectations

- 2.1 All programming must be designated as alcohol free.
- 2.2 No alcohol may be permitted or tolerated at any program sponsored by tRAC. In addition, all other rules of the Ohio University Student Code of Conduct must be followed.

- 2.3 Failure to follow these rules will result in the revocation of tRAC funding and immediate notification of the Director of Residential Housing.
- 2.4 Other disciplinary actions may be taken at the discretion of the executive board.

Section 3: Funding Guidelines:

- 3.1 The guidelines in this section must be followed in order to receive funding. Funding may be revoked for a failure to complete all requirements.
- 3.2 Complete a funding request form, located at <http://www.ohiotrac.com> under the services tab, and submit it to the tRAC mailbox located (Baker 3rd floor under escalators on the right side hall way box #105). This needs to be done at least a day before general body meetings. Late proposals are subject to rejection. The following information must be included:
 - A. Detailed description of the program.
 - B. Target audience of the program
 - C. Goal(s) of the program
 - a. Residential Housing staff program must present departmental goals.
 - D. Breakdown of the program's expenses.
 - E. Explain (if applicable) how the program fulfills one or more of Residential Housing's goals.
- 3.3 After the program, complete or collect the following and submit it to the Vice President for Finance:
 - A. Program Summary Form
 - B. All fliers (must include the tRAC logo)

Section 4: Additional Guidelines

- 4.1 All funding information is to be available on the tRAC website.
- 4.2 All requests are limited to a total amount of \$1,000.00.
- 4.3 Additional limitations and guidelines are posted on the tRAC website.

Article VIII Amendment

Section 1: Amendment to the Constitution

- 1.1 A motion to amend this constitution may be made before tRAC at any scheduled meeting.
- 1.2 All motions to amend the constitution shall be approved by at least one member of the executive board.
- 1.3 An amendment shall be passed by two-thirds majority of all present voting representation.
- 1.4 An amendment to the constitution may also be made at the executive retreat and determined by a two-thirds majority of all voting executive members.