



the Residents' Action Council  
 at Ohio University  
 Baker University Center 361  
 1 Park Place • Box 105  
 Athens, Ohio 45701  
 www.ohiotrac.com • (740) 597-7971

## Capital Improvement Fund Grant Request Form

This form is to request funding from the Capital Improvement Fund provided by the Residents' Action Council. This fund is provided for improvements to the physical residence hall environments on the Ohio University campus. This fund is not intended to provide funding for improvements that should be addressed through routine building maintenance, but rather to make an improvement above and beyond the status quo.

Preference will be given to requests based on the ratio of cost to residents impacted. Thus, the more residents impacted the more likely the grant is to receive funding.

All improvements to residence halls need to be approved and coordinated by University Planning and Implementation. To make arrangements for these projects, please contact Robin Faires at fairesr@ohio.edu or (740) 593-9424.

Requestor Information	
Name	
E-mail Address	
Building	
Phone Number	
Advisor Name	
Advisor Phone	
Advisor E-mail	

Grant Information	
<p>What improvement would you like to make?</p> <p><i>(Please provide specifics including the exact building and location of the improvement.)</i></p>	



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<p>How will this change positively impact the residence hall(s)?</p>	
<p>How many residents will enjoy this benefit?</p>	
<p>How much will this cost?</p> <p><i>(Please be specific and include information from University Planning &amp; Implementation.)</i></p>	

Please feel free to use additional paper, if necessary, to complete your request.

**Completed requests should be submitted to the Vice President for Student Advocacy in person or by e-mail at [vpadvocacy@ohiotrac.com](mailto:vpadvocacy@ohiotrac.com).**

Upon submission, your grant will be reviewed and you will be notified a decision. Please be aware that while the Residents' Action Council would love to approve every request, there is a limited amount of funding available.

If you have any questions, please e-mail [vpadvocacy@ohiotrac.com](mailto:vpadvocacy@ohiotrac.com).